

**University City Racquet Club  
Board Meeting Minutes  
March 6, 2024**

**Present:** In person: David Livingston; Bob Siegel; Patti Sherron; Wei Cheng; Aurelie Udall (Director of Tennis); Rick Beltran (Club Manager).

Via Phone: Keith Chin.

**Absent:** Aaron Cuadros, Ron de Jong; Aya Turubayeva.

**Call to Order:** 6:15 pm

**Announcements:**

- Approval of minutes from January 9, 2024, meeting occurred via email; minutes have been posted.
- Lighting on court 3 has been upgraded.

**Approval Of Agenda:** Approved with consensus via email

**Reports**

**Treasurer's Report (Keith Chin):**

- a. 3<sup>rd</sup> and 4<sup>th</sup> quarter financial information as well as FYE financial information were presented.
- o Highlights for FYE 20232023:
  - **Total Income: \$254,462,**
  - **Total Expenses: \$270,171,**
  - **Net Income: <\$17,905>**

UCRC experienced several one-time expenses during the year for repairs and upgrades to restrooms, windscreens, clean up, and lighting, that should not be recurring with the exception of maintaining the upgrades and repairs. Due to the fact Aurelie and Rick came on in the middle of 2023 budget is still a work in progress, normalized revenues from clinic and class will need to be continued to be tracked to identify true cash flows and forecast expenses.

**Club Manager Report (Rick Beltran):**

- a. League updates: Rains stopped the leagues for the beginning of the year. Spring league has started.
- b. Wounded Warrior report. First event went off without issue. **Need the image in vector format from Lyn Balagtas for the Facebook. (Daivd will request)**
- c. First Responder league which UCRC had originally agreed to host and donate courts has not come back. No additional information has been requested.
- d. Rick has contacted plumbing company to get an estimate on repairs. Waiting for their estimates.

**Director of Tennis Report (Aurelie Udall):**

- a. Red Ball Tournament – March 30 3:30 to 6:00 PM. UCRC donated use of courts for tournament. Aurelie will in return work on promoting UCRC with a court at Tennisfest at Balboa. Aurelie is currently helping in the organization of the Tennisfest event.
- b. Updates to USTA tournaments (June & October)  
Plan to have USTA or UTR tournaments in June, and USTA tournament in October. To date, no clear dates have been identified.

**Old Business:**

- a. Update on USTA grant for conversion to LED lighting – Rick has continued to work on this grant. Members of the board discussed if continuing to pursue grant was in UCRC best interest or if remaining lights should be changed to match the upgrade that was completed on Court 3. Donations in the amount of \$750 have been received to continue with upgrading existing lights. Decision was made to not continue working on grant, instead to have club pay to replacing existing bulbs and clean lenses to match work that had previously been completed on court 3. Bob Siegel motioned to change other 5 courts to match the same lighting as court 3, \$560 per court; Keith seconded. It's passed unanimously.
- b. David will send an email/letter to members who didn't renew the membership, board members will follow up with calls, initiation fees can be waived if these members renew the membership.

**New Business:**

- a. Need volunteer for Round Robin - Social events for 2024 (mixers / holiday events / etc.)  
Wei will talk with Anne Cass to see if she is willing to volunteer.
- b. All Saints Pre School donation  
UCRC will donate a gift certificate of 2 courts reservations. How donation would be communicated to the school was not clear, however donation of the court reservations was approved.
- c. Court repairs  
David Livingston presented to the board a proposal to repair courts at a cost of \$25 per hour. Repairs would be completed by Josh Jones who was referred to UCRC by Daniel Gant and Aurelie Udall as they have had dealings with him at RPTC. Estimate given to repair/patch all 6 courts was \$2,000 (plus supplies). A motion was made by David to repair all 6 courts at a total cost of \$1,500-\$2000, if total cost exceeds \$2,000 further approval would need to be approved by the board. Motion was seconded by Bob Seigel and passed unanimously.

**Next Regular Meeting:** May 7, 2024

**Adjourned:** 8:05 pm

Minutes prepared by Wei Cheng / Patti Sherron / David Livingston