

University City Racquet Club
Board Meeting Minutes
4th Quarter: December 6, 2023

Present: In person: Daniel Gant, Lyn Balagtas, David Livingston, Keith Chin; Bob Siegel; Patti Sherron: Aya Turubayeva; Ron de Jong; Aurelie Udall (Director of Tennis); Rick Beltran (Club Manager) Hector Leon (guest); Wei Cheng (guest); Google Meet: Alfred Balagtas

Absent: Aaron Cuadros

Call to Order: 6:30 pm

Announcements:

- Board Election results.
- Approval of new UCRC Bylaws

Approval Of Agenda: Approved with consensus

Approval Of Minutes: *Minutes for UCRC Board Meeting of September 6, 2023.*

Reports

Treasurer's Report (Keith Chin):

- a. UCRC Chase bank account had a balance of \$11,877 as of December 6, 2023.
- b. In the months of September/October/November ACTA has brought in instruction revenues of approximately \$46k, of which approximately \$7k goes to UCRC (after merchant fees). Keith reports that revenue will spike and valley throughout the year as revenue from ACTA's multi-month sessions do the same; also, the bulk of our memberships are renewed at the beginning of 2024, so we should see a spike of revenue in December, January, and February. The change to rolling membership renewal dates will help spread the revenue throughout the year as members who joined after June 2023 will have their memberships renew in whatever month they originally joined.
- c. Revenue for UCRC from September 1, 2023 – November 30, 2023, was comprised of: \$7k in instruction; \$4k in new memberships \$4k in guest fees; \$484 from round robin; \$1.2k in league fees; and \$585 in ball machine fees.

Director of Tennis Report (Aurelie Udall):

- a. Winter camps are scheduled for December 27-29 (red and orange ball) and January 2-5 (red and orange ball).
- b. Instructors Jose and Pablo are no longer teaching at UCRC. Rick Beltran (club manager) has stepped in to pick up classes.
- c. Aurelie has brought in two new instructors, Julia and Shawn, to fill holes, as needed.
- d. All clinics have been well received/attended except for the Wednesday morning adult clinic. Rick Beltran will begin to promote the Wednesday morning clinic on social media to generate greater participation.

Club Manager Report (Rick Beltran):

- a. Clubhouse is fully staffed.

- b. Program is in place to donate used tennis balls.
- c. Staff meeting will be conducted virtually or in person to share updates and keep everyone informed, including changes to senior memberships, etc.

Old Business:

- a. Windscreen Replacement Project: This project cost \$8,070 and was completed in October 2023 when seven windscreens were installed and one almost new (about 1 year old) windscreen was relocated, so we ended up with essentially eight new windscreens: four on the north ends and four on the south ends of courts 3-6. The cost is being split three ways: 1) A grant in the amount of \$2.7k was received from the Greater San Diego City Tennis Council and paid to CH Court Tech. 2) We received donations in the amount of \$3.3k; \$2.7k was paid to CH Court Tech. 3) A grant application for the remaining balance (\$2,670) from the San Diego District Tennis Association will be considered for approval by their board on Dec 12.
- b. Grants will likely need to be pursued for court resurfacing (probably court 1 and maybe another court) in 2024. Most recent estimate from CH Court Tech for a basic resurfacing was close to \$9k. Court 2 may need extensive repairs or reconstruction at some point in the future.
- c. Grants also need to be pursued for a clubhouse roof replacement. Daniel has worked on a county Neighborhood Reinvestment grant and identified a couple other grants that Aya Turubayeva volunteered to work on; Daniel to follow up.
- d. Grant from USTA for LED lighting upgrade project currently being worked on by Rick Beltran. Grant application needs additional information (photos of existing lights) to move forward.
- e. Trimming and removal of overgrown weeds and shrubbery was completed behind courts 5&6. Clean up behind courts 3-6 is now complete, but should be inspected annually by the Facilities Committee.

New Business:

- a. Review of Standing Rules – **motion** to table review of the Standing Rules to allow new board members to review and vote as next scheduled meeting was made by Bob Siegel second by David Livingston and passed by vote.
- b. Open position of UCRC president – Discussion of how to fill the position via special election or appointment by board per the bylaws. Outgoing President Daniel Gant offered to stay on in an advisory role until a decision (couple of months) until president position filled. Daniel additionally offered to help with the transition of responsibilities to new president.
- c. Monthly Memberships – motion made by Keith Chin to autopay monthly memberships 7 days prior to month end. Second by David Livingston
- d. Roof Repair – As renovation on bathrooms and clubhouse have been completed, roof needs to be repaired to ensure renovations are not compromised. Estimates for repair range between \$20K-\$25K. UCRC currently does not have the funds for repair. Daniel and Bob have offered to loan UCRC a portion of the funds needed for repair. No decision made on viability and structure of loan was made at this meeting.
- e. Community Rec Meetings – Rick will attend when available, however need volunteers to attend meeting when Rick is not available.

- f. Round Robin – Need to identify an individual to take on the duties of organizing the round robin as Lyn indicated that she would like to be relieved of this duty. No volunteer or individual was identified at meeting.

Next Regular Meeting: January 9, 2023

Adjourned: 8:45 pm

Minutes prepared by David Livingston.